



Name: _____ Apartment: _____

Welcome to Kingdom Towers, a place for men to care for each other and to commit to restoring their lives and their damaged relationships with family, friends, and the community! We are excited that you have chosen to live here as your transition into the next phase in your life! Our mission is to help make your transition friendly and successful.

Program Regulations & Fees

Residents live alone and pay a program fee of \$750/month

Cash will not be accepted; program fees must be paid by check, money order, etc. A charge of \$30 will be assessed for returned checks. At management's discretion personal checks may not be accepted after a check is returned from your bank. Program fees are due on the 1st of every month and are late after the 3rd. A late fee of \$5 per day will be assessed for program fees paid after the 3rd, until the full amount has been collected in good funds. Program fees may be prorated during move-in but are not prorated at the end of your occupancy. You must pay your program fee in full at the end of your occupancy.

House Rules

In order to provide a safe place for you and your fellow residents, and an environment in which you and our other residents can live in peace and quiet, we must enforce some house rules while you live at Kingdom Towers.

1. Any residents entering Kingdom Towers after Jan. 1, 2019, will be required to attend the spiritual and life skills programs offered at the facility. Two classes per week or eight per month will be required. Community Service work may be substituted for these programs at the discretion of the facility coordinators.
2. All our residents abide by a curfew. Curfew times are 10pm to 6am on weekdays and 11pm to 6am on weekends. If you are found outside Kingdom Towers during these hours your contract and residency will be immediately terminated. Program fees are not refundable upon termination.
 - Visitation is allowed under these conditions:
 - a. Visitation is allowed 9am-8pm any day of the week. Visitation will not take place outside of visitation hours.
 - b. Tenants will notify management in advance that they are having visitors in the building or on the property. Specific family members going into rooms must receive prior management approval.
 - c. Visitors are not allowed to enter any resident's apartment at any time, except for immediate family members. No conjugal visitation is allowed at any time.
 - d. Visitation will take place in the common room or courtyard area.
 - e. Visitors are not permitted to be under the influence of alcohol or any mind-altering substance including legal/illegal marijuana.
 - f. Visitors may not bring any weapons or illegal items into the building.
 - g. Visitors must bring an I.D to confirm their identity.
3. Residents may not enter any other resident's apartment for any reason.
4. All entry doors must remain closed and may not be propped open for any reason by a resident; Kingdom Towers Management may temporarily prop them open for maintenance purposes only.
5. No resident will let another person in the building using their personal key fob. This includes persons you may think live at the facility.
6. No firearms or weapons of any kind are allowed on the premises.
7. Your residency will be terminated, and you will be asked to leave immediately for any aggressive, disruptive violent behavior, or for willfully damaging Kingdom Towers property.
8. Burning candles, incense or causing any other odor is prohibited.
9. Smoking or vaping (including legal marijuana) is not allowed at any time in any apartment, or in the building. Tobacco use is only permitted in the designated smoking areas in the corner of each parking

lot. There is one in the west parking lot and one in the east parking lot and on the porches in the courtyard area. Smoking is not permitted in any other area of Kingdom Towers property.

10. We reserve the right to enter your apartment at any time. We will always give a courtesy knock before entering. We will perform weekly inspections, checking smoke alarms, cleaning air filters, and checking for tidiness.
11. You will be responsible for keeping your room clean and tidy, keeping linens, and clothing clean, and taking trash out in a timely manner. If your room is untidy during our weekly inspection, you will be given a verbal warning. The second time you will be required to fix the problem under direct supervision, and if the problem continues, further action will be taken, including termination.
12. Loitering is prohibited in the alley.
13. No pets of any kind are allowed in the building.
14. All appliances must be approved by Kingdom Towers management.
15. Security gates and all doors will always remain locked.
16. All vehicles must be parked in Kingdom Towers parking lots (not on the street). If you own a vehicle you are required to give the management the description and license plate number of that vehicle.
17. If you lend money or belongings to other residents, you do so at your own risk. Kingdom Towers is not responsible for lost, damaged, or stolen property loaned to others.
18. If you consume, possess, or are under the influence of any kind of drugs, alcohol, or mind-altering substance (including legal marijuana) your residency will be immediately terminated, and you will be given 30 minutes to vacate the property.
19. At management's discretion, you may be asked at any time to be tested for the use of any prohibited substance and will be subject to termination for a positive drug test finding or discovery of drug use of any kind.
20. If your occupancy is terminated, your key fob will no longer work, and you will be required to schedule a time to pick up your belongings. You will need to turn in your keys and fob before you receive your belongings. You will have 5 days to pick up your things or they will be disposed of in some manner.
21. You will receive one key to your apartment and one key fob that gives you access to Kingdom Towers entry doors. If you lose your key or your fob, there is a \$10.00 replacement fee.
22. All apartments have a TV which have some available free apps. You can use any free feature. If you wish to purchase an app, you may do so at your own expense.
23. Out of respect for other residents, loud music is not allowed, and TV volume must be maintained at a reasonable level.
24. We may relocate you to another apartment at any time we deem necessary.
25. Failure to pay program fees will result in being asked to vacate the facility within twenty- four hours unless arrangements can be made with the management. This is on a case-by-case situation.
26. If you are not coming directly from a controlled facility, upon your arrival all your personal items will be placed in a pest removal heating unit. This unit will remove all bed bugs and bed bug eggs as well as any other pests.
27. If you are in the United States, from another country and you do not have in your possession a stamped Social Security Card with an Employment Authorization Card or a Green Card, we will not be able to accept you into Kingdom Towers.

We reserve the right to change, adjust, and/or modify these rules at any time to provide a safe and quiet environment for you and our other residents.

You must abide by these program regulations and house rules to remain here at Kingdom Towers.

I HAVE READ AND UNDERSTAND THESE RULES AND I AGREE TO ABIDE BY THEM.

Resident printed name _____ Resident signature: _____

Date _____ Phone number _____ Employer _____

Receipt of first month's program fees in the amount of \$ _____

Management signature _____ Date _____