



KINGDOM TOWERS

LOVE. SERVE. RESTORE.

Program Regulations & Fees

_____ Live alone and pay a program fee of \$600/month

Cash will not be accepted; program fees must be paid by check, money order, etc. A charge of \$30 will be assessed for returned checks. At management's discretion personal checks may not be accepted after a check is returned from your bank. Program fees are due on the 1st of every month and are late after the 3rd. A late fee of \$5 per day will be assessed for program fees paid after the 3rd, until the full amount has been collected in good funds. Program fees may be prorated during move-in but are not prorated at the end of your occupancy. You must pay your program fee in full at the end of your occupancy.

House Rules

In order to provide a safe place for you and your fellow residents, and an environment in which you and our other residents can live in peace and quiet, we must enforce some house rules while you live at Kingdom Towers.

1. If you're not coming directly from a controlled facility, upon your arrival all of your personal items will be placed in a pest removal heating unit. This unit will remove all bed bugs and bed bug eggs as well as any other pests.
2. All of our residents abide by a curfew. Curfew times are 6:00am to 10:00pm on weekdays and 6:00am to 11:00pm on weekends. If you are found outside Kingdom Towers during these hours your contract and residency will be immediately terminated. Program fees are not refundable upon termination.
 - No personal furniture is allowed since all apartments are furnished, except for medical issues approved by Kingdom Towers management in advance.
 - Visitation is allowed under these conditions:
 - a. Visitation is allowed 9am-9pm Monday through Friday. The office is closed on Sunday and visitors are not be allowed on the property.
 - b. All visitors must sign in at the main office.
 - c. Visitors are not permitted to be under the influence of alcohol or any mind-altering substance including legal/illegal marijuana.
 - d. Visitors may not bring any weapons or illegal items in to the building.
 - e. Visitors must bring an I.D to confirm their identity.
 - f. Visitors are not allowed at any time outside of visitation hours
 - g. Visitation will take place in the common room; visitors are not allowed to enter any resident's apartment at any time, except for immediate family members.
3. All entry doors must remain closed and may not be propped open for any reason by a resident; Kingdom Towers management may temporarily prop them open for maintenance purposes only.
4. No firearms or weapons of any kind are allowed on the premises.
5. Your residency will be terminated, and you will be asked to leave immediately for any aggressive, disruptive or violent behavior, or for willfully damaging Kingdom Towers property.
6. Burning incense or causing any other odor is prohibited.
7. Smoking or vaping (including legal marijuana) is not allowed at any time in any apartment, or in the building. Tobacco use is only permitted in the designated smoking areas in the corner of each parking lot-one in the west parking lot and one in the east parking lot and on the porches in the courtyard area. Smoking is not permitted in any other area of Kingdom Towers property.

8. We reserve the right to enter your apartment at any time. We will always give a courtesy knock before entering. We will perform weekly inspections, checking smoke alarms, cleaning air filters, and checking for tidiness.
9. You will be responsible for keeping your room tidy, keeping linens and clothing clean, and taking trash out in a timely manner. If your room is untidy during our weekly inspection you will be given a verbal warning. The second time you will be required to fix the problem under direct supervision, and if the problem continues, further action will be taken, including the possibility of termination.
10. Loitering is prohibited in the alley.
11. No pets of any kind are allowed in the building.
12. All appliances must be approved by Kingdom Towers management.
13. Gates must remain locked at all times.
14. All vehicles must be parked in a Kingdom Towers parking lots (not on the street).
15. If you lend your belongings to other residents, you do so at your own risk. Kingdom Towers is not responsible for lost, damaged, or stolen property loaned to others.
16. If you consume, possess, or are under the influence of any kind of drugs, alcohol, or mind-altering substance (including legal marijuana) your residency will be immediately terminated, and you will be given 30 minutes to vacate the property.
17. At management's discretion, you may be asked at any time to be tested for the use of any prohibited substance and will be subject to termination for a positive drug use finding.
18. If your occupancy is terminated, your key fob will no longer work, and you will be required to schedule a time to pick up your belongings. You will need to turn in your keys and fob before you receive your belongings.
19. You will receive one key to your apartment and one key fob that gives you access to Kingdom Towers entry doors. If you lose your key or your fob there is a \$10.00 replacement fee.
20. All apartments have a TV which has some available free apps. You are allowed to use any free feature. If you wish to purchase an app, you may do so at your own expense.
21. Out of respect for other residents, loud music is not allowed, and TV volume must be maintained at a reasonable level.
22. We may relocate you to another apartment at any time we deem it necessary.
23. If you lose your job during your occupancy, you hereby agree to register at Texas Workforce Solutions or another viable employment opportunity until you are able to pay your program fees as due. If you do not comply, your occupancy will be terminated.
24. Failure to pay program fees will result in being ask to vacant the facility within twenty- four hours unless arrangements can be made with the management. This is on a case by case situation.
25. Any residents entering Kingdom Towers after Jan. 1, 2019 will be required to attend the spiritual and life skills programs offered at the facility. Two classes per week or eight per month will be required. Community Service work may be substituted for these programs at the discretion of the facility coordinators.

You must abide by these program regulations and house rules to remain here at Kingdom Towers

We reserve the right to change, adjust, and/or modify these rules at any time to provide a safe and quiet environment for you and our other residents.

Resident printed name _____ Resident signature: _____

Date _____ Phone number _____ Employer _____

Management signature _____ Date _____

Receipt of first month's program fees in the amount of \$ _____

Management signature _____ Date _____